

On-campus housing application at TAMUCC

Date: _____ / _____ / _____

Name: _____ Gender: male female

Social Security #: _____ - _____ - _____ Date of Birth: _____ / _____ / _____

TAMU-CC Banner ID#: A _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Current telephone: (_____) _____

Cellular telephone: (_____) _____

Driver's license #: _____ State: _____

University standing: freshman sophomore junior
 senior graduate faculty/staff

Participant in any University Programs: _____

Have you ever been convicted of a felony? yes no

Parent/guardian: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: (_____) _____

Email: _____

Other emergency contact: _____

Relationship: _____

Telephone: (_____) _____

I wish to reside in the following accommodation: (list 1,2,3, etc. in order of preference in the boxes below)

Please select ONLY those options to which you are willing to accept assignment.

<input type="checkbox"/>	residence hall – 2 bdrm non-private / shared bath (1R)
<input type="checkbox"/>	residence hall – 1 bdrm / suite bath (limited summer availability) (2R)
<input type="checkbox"/>	residence hall – 1 bdrm / private bath (limited summer availability) (3R)
<input type="checkbox"/>	apartment - 1 bdrm / 1 bath studio – single occupancy (1A)
<input type="checkbox"/>	apartment - 1 bdrm / 1 bath – shared bedroom (2A)
<input type="checkbox"/>	apartment - 2 bdrm / 1 bath – private bedroom (3A)
<input type="checkbox"/>	apartment - 4 bdrm / 2 bath – private bedroom (4A)

i am requesting to be placed in Honors Housing*

* assignment made based on space available and certification of program acceptance.

i am requesting to reside in substance free housing^

^ available only in select units (Residence Hall Suite, 4 bedroom and 2 bedroom style).

I am requesting the following lease term, beginning year _____ :

A Rate		B Rate
<input type="checkbox"/> august – august	<input type="checkbox"/> june – august	<input type="checkbox"/> august – may
<input type="checkbox"/> january – august		<input type="checkbox"/> january – may

Roommate(s) preference (Name, & Banner ID) 1: _____ ID# _____
 2: _____ ID# _____ 3: _____ ID# _____

(In order for roommate requests to be considered, the requests must be mutual. Requests do not guarantee a match.)

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Personal habits:	yes	no	no preference
I object to late night activity (after 11pm)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Loud noise disturbs me	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I want to have guests visit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I am ok sharing my “stuff” with my roommate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I want to get involved with the community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you smoke?*	<input type="checkbox"/>	<input type="checkbox"/>	

*smoking is not allowed in any Camden Miramar building.

Are you? neat casual messy

Camden Miramar complies with the American with Disabilities Act.

Describe any special accommodations needed: _____

Rental application criteria: All applicants must complete the on-campus housing application

In order to reside in our community, we require each applicant to meet certain rental criteria. Before you complete an On-Campus Housing Application, we encourage you to review these requirements to determine if you are eligible.

Please note that these are our current rental criteria and nothing in these requirements shall constitute a guarantee or representation by our community that all residents currently residing in our community have met these requirements. There may be residents that have resided here prior to these requirements going into effect; therefore, existing residents met the qualifications required at the time they were approved.

- A. ON-CAMPUS HOUSING APPLICATION** – Applicants must submit an on-campus housing application and pay a \$200 nonrefundable administrative fee. Applicant acknowledges that the Administrative Fee is: (i) not a security deposit or an advance payment of rent or any other fees or charges; and (ii) an estimated amount calculated to offset the actual and potential costs of the Owner for application processing and database management. All information requested on the on-campus housing application must be complete. Failure to provide such requested information may delay assignment process or invalidate the on-campus housing application. Roommate requests must include requested roommate(s) name and social security or Banner ID number.
- B. LEASE GUARANTY** - (1) Applicants must submit a Lease Guaranty form with On-Campus Housing application. (2) Lease Guarantor must be a parent, guardian or approved consenting adult. (3) Lease Guaranty form must be accompanied by a copy of the driver’s license of the Lease Guarantor. (4) In lieu of Lease Guarantor, applicant must submit an additional \$200 application deposit (which will be used as a security deposit when applicant signs a lease).
- C. AMENITY FEE** - Applicant will be required no later than the time of lease execution, to make payment of an Amenity Fee. The Amenity Fee will be a one time fee during the term of the Lease to offset the Owner’s costs associated with providing laundry services which are available to residents. The amount of the Amenity Fee will be in accordance with the following schedule: (i) if the lease term is from August through May (being both Fall and Spring semesters), the Amenity Fee will be \$108.00; (ii) if the lease term is from August to August a (for a full year), the Amenity Fee is be \$138.00; (iii) if the lease term is from January through May (the Spring semester), the Amenity Fee will be \$54.00; (iv) if the lease term is from January through August (the Spring semester and the Summer term), the Amenity Fee will be \$84.00; and (v) if the lease term is from June through August (the Summer term), the Amenity Fee will be \$30.00.
- D. UNIVERSITY ADMITTANCE** – Applicants must be admitted to Texas A&M University – Corpus Christi prior to eligibility for assignment. Residents must be enrolled and taking classes during the fall or spring semesters. Summer residents are not required to be enrolled in summer semester classes.

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- E. FALSE INFORMATION** - Any falsification of information on the application will automatically disqualify the application and all deposits, administrative fees and prepayment monies will be forfeited, per the cancellation policy.
- F. CANCELLATION OF APPLICATION** – If the applicant finds it necessary to cancel their application for residency, the applicant understands that they forfeit their \$200 nonrefundable administrative fee but owe no additional penalties provided the applicant has not signed a Camden Miramar Lease Contract and Community Policies. After lease is signed and until the date the lease initiates, the applicant acknowledges that he/she will be liable for an additional \$500 Lease Termination Fee. Upon the date of initiation of the lease the Termination Fees outlined in the Lease shall supplant all references herein.
- I. CRIMINAL HISTORY-** Applicant must not have been convicted or received deferred adjudication for any felony offense, a sex-related offense, a class A misdemeanor offense classified as an offense against a person or any drug-related offense (felony or misdemeanor). Please remember that this requirement does not constitute a guarantee or representation that residents currently residing in our community have not been convicted of a felony, deferred adjudication for a felony or crime against a person.
- J APPLICATION ASSIGNMENT PROCESS** – Applicants are assigned a bed at Camden Miramar. Apartment assignments will be assigned an individual bedroom within an apartment area. The common areas (including living room, kitchen, bathroom, outside patio and outside storage) of the apartment will be shared by assigned roommates. Residence Hall assignments will be assigned a bedroom area. The common area, bathroom, will be shared by an assigned suitemate. Camden Miramar reserves the right to change assignments at any time.
- K ASSIGNMENT PACKET** – Once an applicant has been accepted and a space assignment has been made, the applicant will be mailed an assignment packet. Included in the assignment packet will be the Camden Miramar Lease Contract and Community Policies and other informative documents. Applicant will be required to initial, sign and return the Camden Miramar Lease Contract and Community Policies within 5 business days after receipt of the Assignment Packet. If the Camden Miramar Lease Contract and Community Policies are not returned within 15 business days after delivery, the assignment may be subject to cancellation upon us giving applicant written notice at any time prior to receipt of the executed Camden Miramar Lease and Community Policies. Due to time restrictions, assignments made within 21 days prior to move in will not have an Assignment Packet mailed. These applicants are required to pick up the Assignment Packet, once available, prior to move in at the Camden Miramar office. If applicant is not able to pick up the Assignment Packet prior to move in, it may be completed at check in. Provided, however, no applicant will be allowed to move into our community unless and until all required documents (including the Camden Miramar Lease, the Community Policies, the Lease Guaranty and any other required documents) are fully executed by the appropriate parties.
- L FINANCIAL AID** - If you are a financial Aid recipient and are planning to request financial aid to advance rent, it is necessary for you to complete the Housing Payment Option Request Form each semester. Housing Payment Option Form may not be accepted after the deadline stated on form. Additionally, please note that no deferment of applicable late fees shall be granted except by specific written authorization of Camden Miramar Management. The following questions should help you clarify if you qualify for this program.

Do you expect to receive Financial Aid?

Yes ____ No ____



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Do you anticipate receiving enough aid to cover Tuition and Housing expenses?

Yes _____ No _____

Do you want the University to advance your move-in payment to Camden Miramar?

Yes _____ No _____

If you answered “yes” to all three questions, you **MUST** complete the accompanying Housing Payment Option Request Form and submit it with your application. If you answered “no” to any question you are not eligible for Financial Aid advancement and should pursue alternative financial sources to ensure you are able to pay rent and fees due at move-in.

This company and this community comply with all applicable fair housing laws. The undersigned applicant(s) hereby consent to allow **Camden Miramar**, itself or through its designated agents and its employees, to obtain a consumer report and criminal record information on me and to obtain and verify my credit and employment information for the purpose of determining whether to lease an apartment to me. I also agree and understand that owner and its agents and employees may obtain additional consumer reports and criminal record reports on me in the future to update or review my account. Upon my request, owner will tell me whether consumer reports or criminal record reports were requested and the names and addresses of any consumer reporting agency that provided such reports.

By signing this application, applicant acknowledges that applicant has had the opportunity to review the Owner’s resident selection criteria. The resident selection criteria may include factors such as criminal history, credit history, current income and rental history. If applicant does not meet the selection criteria, or if applicant provides inaccurate or incomplete information, this application may be rejected and applicant’s application fee will not be refunded.

I have completed the on-campus housing application and read and understand the Rental Application Criteria.

Applicant

Camden Representative

Date

Date

Instructions: Please return a completed on-campus housing application, rental criteria and HPO form (if applicable) along with requisite \$200 administrative fee to:

Camden Miramar, 6515 Ocean Dr, Corpus Christi, TX 78412.

We encourage you to keep a copy of this and all other documents for your records.



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Housing Payment Option Request Form

Name: _____	Phone # _____
Student ID #: A _____	E-mail _____
Semester: _____	Year: _____

I hereby authorize the Office of Student Financial Assistance at Texas A&M University – Corpus Christi and Camden Miramar to share information regarding my financial aid status and rental payments. I also authorize the Business Office of Texas A&M University – Corpus Christi to transfer estimated financial aid refund monies, in the amount equal to my pro-rated move-in payment plus first month’s rent and amenity fee **or** first month’s rent of the new semester and amenity fee (hereafter referred to as rental payment), to Camden Miramar. **I understand that I must be approved for this program prior to checking into housing or I will be expected to pay the move-in amount with a personal check or money order made out to Camden Miramar.**

I further understand that use of this payment method is contingent on my estimated financial aid refund being equal to or greater than the rental payment and my registration for classes at TAMU-CC prior to submission of this form. **Submission of this form does not, in any way, guarantee that I will be approved for this plan.** If anything occurs to change my estimated refund prior to payment transfer, I will pay the rental payment directly to Camden Miramar with a personal check, money order or SandDollar. I understand that any adjustment to my class schedule or failure to accept all the aid offered me could reduce my estimated refund. I also understand that if I am granted a move-in date prior to the date noted on this form, I will be expected to pay the nightly rate for each additional night(s) directly to Camden Miramar.

This form is valid for one semester only and must be renewed prior to each semester. **I am responsible for paying my rent on the first day of each month following this payment. Failure to pay my rent on time will result in all applicable late fees associated with the collection of rent as stated on my lease contract.**

Student Signature: _____ Date: _____

Due Dates: Fall - August 1; Spring - December 1; Summer - May 1

Camden Miramar Use Only:

Approved Move-in: _____ Rental Payment: _____ Unit # _____ Camden Rep: _____

On-campus housing application at TAMUCC LEASE GUARANTY

This Lease Guaranty (this “Guaranty”) is made and entered into by the undersigned (the “Guarantor”) in favor of Camden Property Trust d/b/a Camden Miramar (the “Owner”) upon the terms and conditions stated herein. The purpose of this Guaranty is to express the terms upon which Guarantor will guarantee certain obligations of (*print applicants name*) _____ (the Resident”) under the Lease Contract (the “Lease”) dated _____ whereby Resident has leased an Apartment (the “Premises”) in Owner’s apartment community. For and in consideration of the mutual promises contained herein and in the Lease and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Guarantor agrees as follows:

1. **Guarantor’s Representations.** Guarantor represents that: (i) Guarantor has reviewed the Lease and any addenda thereto or documents to the extent Guarantor deems appropriate and understands that Owner’s desire to enter into the Lease with Resident is expressly made conditional upon Guarantor’s execution of this Guaranty; and (ii) that all information submitted in Resident’s Rental Application and provided below was and is true and complete and authorizes the verification of same and the performance of a credit check on Guarantor by any means. Guarantor acknowledges that false information contained in Resident’s Rental Application may constitute grounds for rejection of Resident’s Rental Application, termination of Resident’s right of occupancy and non-return of deposits. Guarantor further acknowledges that an investigative consumer report including information as to character, general reputation, personal characteristics and mode of living, whichever are applicable, of the Guarantor may be made and that any person on which an investigative consumer report will be made has the right to request a complete and accurate disclosure of the nature and scope of the investigation requested and also has the right to request a written summary of the person’s rights under The Fair Credit Reporting Act. **GUARANTOR HEREBY AUTHORIZES OWNER OR OWNER’S AGENTS TO OBTAIN AND HEREBY INSTRUCTS ANY CONSUMER REPORTING AGENCY DESIGNATED BY OWNER OR OWNER’S AGENTS TO FURNISH A CONSUMER REPORT UNDER THE FAIR CREDIT REPORTING ACT TO OWNER OR OWNER’S AGENTS TO USE SUCH CONSUMER REPORT IN ATTEMPTING TO COLLECT ANY AMOUNTS DUE AND OWING UNDER THE LEASE OR THE GUARANTY OR FOR ANY OTHER PERMISSIBLE PURPOSE.**

2. **Guaranty of Obligations.** Guarantor hereby individually and unconditionally guarantees to Owner the full, punctual and complete performance by Resident of all obligations of Resident to Owner including, but not limited to, obligations contained in the Lease, extensions or renewals of the Lease, when Resident transfers to a different apartment unit within the Owner’s apartment community or when rent or other charges are increased in accordance with or after the stated term of the Lease. Guarantor agrees that Guarantor shall be personally bound by and personally liable for all obligations of Resident as if Guarantor executed the Lease or other documents giving rise to Resident’s obligations. In the event Resident fails to comply with any obligations under the Lease or such other documents or in the event the Lease is declared invalid or void as a result of Resident’s age or otherwise, Owner may recover any damages or other charges including, but not limited to, rent, late charges, property damage, repair costs, utility payments and all other sums which may become due under the Lease from Guarantor, as if Guarantor executed the Lease as Resident, whether or not Owner seeks recovery from Resident. Guarantor waives: (i) any right to require Owner to proceed against Resident; (ii) any defense by reason of any disability of Resident or any other defense based on the termination of Resident’s liability for any reason; (iii) any right to presentment, demand for performance, notices including notices of nonperformance, protest, dishonor, acceptance of this Guaranty or the existence, creation or renewal of any obligations; and (iv) any benefit of any statute of limitations affecting Guarantor’s liability under this Guaranty. Notwithstanding Guarantor’s guarantee of the obligations of Resident as described herein, Guarantor expressly recognizes that Guarantor shall have no right to possession of the Premises identified in the

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Lease or any other apartment unit in the Owner’s apartment community and that this Guaranty creates no obligation on Owner to provide any benefits whatsoever to Guarantor. Owner may report unpaid rent, damages or other charges owed by Resident (and consequently by Guarantor) to the applicable credit reporting agencies for recordation on Guarantor’s credit record.

3. **Notice.** Guarantor acknowledges that Owner shall have no obligation to provide Guarantor with any type of notice of default or any notice whatsoever as a prerequisite or condition to Guarantor’s liability after an event of default by Resident under the Lease or such other document giving rise to Resident’s obligations.

Additionally, Guarantor acknowledges that Owner shall have the right to terminate the Lease or such other document or terminate Resident’s right to possession without terminating the Lease or such other document pursuant to the terms of the Lease, such other document and applicable law after an event of default by Resident without the necessity of providing Guarantor with any notice. Guarantor expressly waives the right to receive any such notice from Owner. Notwithstanding the foregoing, Owner shall have the right, without the obligation, to provide notice to Guarantor with respect to any event of default either at the address of the Premises or the address identified below, which is Guarantor’s permanent mailing address:

Guarantor’s Name: _____ Gender: male / female _____

Relationship to Lease holder: _____

Address: _____

City/State/Zip: _____

E-mail address: _____

Home Phone: _____ Cell Phone: _____

Social Security Number: _____

Driver’s License Number: _____ State: _____

Date of Birth: _____

Signed: _____

Signature of Guarantor (not the Resident)

This form requires a copy of Guarantor’s Driver’s License or government photo I.D. be attached to be valid.

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The purpose of this policy is to outline some of our procedures relating to the confidentiality and security of sensitive personal information, including social security numbers, disclosed to us by prospective and existing residents. For the purposes of this policy, the term “sensitive personal information” shall mean an individual’s first name or first initial and last name in combination with any one or more of the following items, if the name and the items are not encrypted: (i) social security number; (ii) driver’s license number or government-issued identification number; or (iii) account number or credit or debit card number in combination with any required security code, access code, or password that would permit access to an individual’s financial account. This term does not include publicly available information that is lawfully made available to the general public from the federal government or a state or local government.

1. **Collection and use of sensitive personal information.** When you apply to rent a unit in our community, we will ask you to disclose certain sensitive personal information on your rental application and possibly other lease documentation. This sensitive personal information will be used by us for business purposes including confirmation of your identity, determination of your eligibility for rental and collection of amounts you owe.

2. **Protection and access to sensitive personal information.** We will keep the sensitive personal information you provide to us in our files. If you become a resident in our community, we will keep the sensitive personal information in a resident file. If you do not become a resident, we will keep your sensitive personal information in a general file. Personnel with the owner and management company, if applicable, will have access to our files. We also reserve the right to disclose sensitive personal information for business related reasons to others such as independent contractors, credit reporting agencies, collection agencies or prospective purchasers or their agents in a manner allowed by law.

3. **Disposal of records containing sensitive personal information.** It is our policy to dispose of records that contain sensitive personal information by shredding, erasing, or by other means making the sensitive personal information unreadable or undecipherable.

4. **Taking corrective action.** In the event that you experience identity theft or we discover that there has been unauthorized acquisition of computerized data that compromises the security, confidentiality, or integrity of sensitive personal information, as defined above, we will comply with all applicable law with respect to taking appropriate corrective action.

This policy has been designed to meet the requirements of applicable law with respect to the adoption of a privacy policy. Nothing contained in this policy shall constitute a representation or warranty of any type whatsoever that sensitive personal information will not be misplaced, duplicated, or stolen. No liability is assumed with respect to any such occurrences.