

# On-campus housing application at TAMUCC

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Name: \_\_\_\_\_ Gender:  male  female

Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

TAMU-CC Banner ID#: A \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Current telephone: (\_\_\_\_) \_\_\_\_\_

Cellular telephone: (\_\_\_\_) \_\_\_\_\_

Driver's license #: \_\_\_\_\_ State: \_\_\_\_\_

University standing:  freshman  sophomore  junior  
 senior  graduate  faculty/staff

Participant in any University Programs: \_\_\_\_\_

Have you ever been convicted of a felony?  yes  no

Parent/guardian: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Other emergency contact: \_\_\_\_\_

Relationship: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_

**I wish to reside in the following accommodation:** (list 1,2,3, etc. in order of preference in the boxes below)

**Please select only those options to which you are willing to accept assignment.**

<input type="checkbox"/>	residence hall – 2 bdrm non-private / shared bath (1R)
<input type="checkbox"/>	residence hall – 1 bdrm / suite bath (limited summer availability) (2R)
<input type="checkbox"/>	residence hall – 1 bdrm / private bath (limited summer availability) (3R)
<input type="checkbox"/>	apartment - 1 bdrm / 1 bath studio – single occupancy (1A)
<input type="checkbox"/>	apartment - 1 bdrm / 1 bath – shared bedroom (2A)
<input type="checkbox"/>	apartment - 2 bdrm / 1 bath – private bedroom (3A)
<input type="checkbox"/>	apartment - 4 bdrm / 2 bath – private bedroom (4A)

i am requesting to be placed in Honors Housing\*

\* assignment made based on space available and certification of program acceptance.

i am requesting to reside in substance free housing^

^ available only in select units (Residence Hall Suite, 4 bedroom and 2 bedroom style).

I am requesting the following lease term, beginning year \_\_\_\_\_:

A Rate		B Rate
<input type="checkbox"/> august – august	<input type="checkbox"/> june – august	<input type="checkbox"/> august – may
<input type="checkbox"/> january – august		<input type="checkbox"/> january – may

**Roommate(s) preference** (Name, & Banner ID) 1: \_\_\_\_\_ ID# \_\_\_\_\_

2: \_\_\_\_\_ ID# \_\_\_\_\_ 3: \_\_\_\_\_ ID# \_\_\_\_\_

(In order for roommate requests to be considered, the requests must be mutual. Requests do not guarantee a match.)

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**Personal habits:**

	yes	no	no preference
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I object to late night activity (after 11pm)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Loud noise disturbs me	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I want to have guests visit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I am ok sharing my “stuff” with my roommate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I want to get involved with the community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you smoke?*	<input type="checkbox"/>	<input type="checkbox"/>	

\*smoking is not allowed in any Camden Miramar building.

**Are you?**     neat             casual             messy

Describe any special accommodations needed: \_\_\_\_\_

**Rental application criteria:** All applicants must complete the on-campus housing application

In order to reside in our community, we require each applicant to meet certain rental criteria. Before you complete an On-Campus Housing Application, we encourage you to review these requirements to determine if you are eligible.

Please note that these are our current rental criteria and nothing in these requirements shall constitute a guarantee or representation by our community that all residents currently residing in our community have met these requirements. There may be residents that have resided here prior to these requirements going into effect; therefore, existing residents met the qualifications required at the time they were approved.

- A. ON-CAMPUS HOUSING APPLICATION** – Applicants must submit an on-campus housing application and pay a \$200 nonrefundable administrative fee which will become nonrefundable and applied towards the Administrative Fee due under applicant’s lease if applicant’s application is accepted. Applicant acknowledges that the Administrative Fee is: (i) not a security deposit or an advance payment of rent or any other fees or charges; and (ii) an estimated amount calculated to offset the actual and potential costs of the Owner for application processing and database management. All information requested on the on-campus housing application must be complete. Failure to provide such requested information may delay assignment process or invalidate the on-campus housing application. Roommate requests must include requested roommate(s) name and social security or Banner ID number.
- B. LEASE GUARANTY** - (1) Applicants must submit a Lease Guaranty form with On-Campus Housing application. (2) Lease Guarantor must be a parent, guardian or approved consenting adult. (3) Lease Guaranty form must be accompanied by a copy of the driver’s license of the Lease Guarantor. (4) In lieu of Lease Guarantor, applicant must submit an application deposit (which will be used as a security deposit when applicant signs a lease).
- C. AMENITY FEE** - Applicant will be required no later than the time of lease execution, to make payment of an Amenity Fee. The Amenity Fee will be a one time fee during the term of the Lease to offset the Owner’s costs associated with providing laundry services which are available to residents. The amount of the Amenity Fee will be in accordance with the following schedule: (i) if the lease term is from August through May (being both Fall and Spring semesters), the Amenity Fee will be \$108.00; (ii) if the lease term is from August to August a(for a full year), the Amenity Fee is be \$138.00; (iii) if the lease term is from January through May (the Spring semester), the Amenity Fee will be \$54.00; (iv) if the lease term is from January through August (the Spring semester and the Summer term), the Amenity Fee will be \$84.00; and (v) if the lease term is from June through August (the Summer term), the Amenity Fee will be \$30.00.
- D. UNIVERSITY ADMITTANCE** – Applicants must be admitted to Texas A&M University – Corpus Christi prior to eligibility for assignment. Residents must be enrolled and taking classes

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during the fall or spring semesters. Summer residents are not required to be admitted nor enrolled in summer semester classes.

- E. FALSE INFORMATION** - Any falsification of information on the application will automatically disqualify the application and all deposits, administrative fees and prepayment monies will be forfeited, per the cancellation policy.
- F. HOUSING PAYMENT OPTION FORM** – If the applicant is utilizing financial assistance to cover housing costs, the applicant must submit a completed Housing Payment Option Form to the Camden Miramar office. Housing Payment Option Form will not be accepted after the deadline stated on form. Additionally, please note that no deferment of the Confirmation Prepayment or waiver of applicable late fees shall be granted except by specific written authorization of Camden Miramar Management.
- G. CANCELLATION OF APPLICATION** – If the applicant finds it necessary to cancel their application for residency, the confirmation prepayment will be refunded provided that written cancellation is submitted to Camden Miramar at least 60 days prior to move-in. Within 60 days of move-in, \$100 of the confirmation prepayment will be refundable with written notice of cancellation provided: **(1)** The applicant has not signed a Camden Miramar Lease Contract and Community Policies and; **(2)** Camden Miramar has not initiated notification to the applicant of assignment to a guaranteed permanent assignment.
- G. CRIMINAL HISTORY-** Applicant must not have been convicted or received deferred adjudication for any felony offense, a sex-related offense, a class A misdemeanor offense classified as an offense against a person or any drug-related offense (felony or misdemeanor). Please remember that this requirement does not constitute a guarantee or representation that residents currently residing in our community have not been convicted of a felony, deferred adjudication for a felony or crime against a person.
- H APPLICATION ASSIGNMENT PROCESS** – Applicants are assigned a bed at Camden Miramar. Apartment assignments will be assigned an individual bedroom within an apartment area. The common areas (including living room, kitchen, bathroom, outside patio and outside storage) of the apartment will be shared by assigned roommates. Residence Hall assignments will be assigned a bedroom area. The common area, bathroom, will be shared by an assigned suitemate. Camden Miramar reserves the right to change assignments at any time.
- I ASSIGNMENT PACKET** – Once an applicant has been accepted and a space assignment has been made, the applicant will be mailed an assignment packet. Included in the assignment packet will be the Camden Miramar Lease Contract and Community Policies and other informative documents. Applicant will be required to initial, sign and return the Camden Miramar Lease Contract and Community Policies within 5 business days after receipt of the Assignment Packet. If the Camden Miramar Lease Contract and Community Policies are not returned within 15 business days after delivery, the assignment may be subject to cancellation upon us giving applicant written notice at any time prior to receipt of the executed Camden Miramar Lease and Community Policies. Due to time restrictions, assignments made within 21 days prior to move in will not have an Assignment Packet mailed. These applicants are required to pick up the Assignment Packet, once available, prior to move in at the Camden Miramar office. If applicant is not able to pick up the Assignment Packet prior to move in, it may be completed at check in. Provided, however, no applicant will be allowed to move into our community unless and until all required documents (including the Camden Miramar Lease, the Community Policies, the Lease Guaranty and any other required documents) are fully executed by the appropriate parties.

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**J CONFIRMATION PREPAYMENT** – In the event that applicant has been accepted and guaranteed a bed (identified as an assigned space) at Camden Miramar, applicant agrees to pay a \$200 confirmation prepayment upon the later of: (I) the date of this application; or (ii) the date that is 60 days prior to the beginning date of the term of the Lease Contract. The confirmation prepayment will be applied to rent at the time applicant moves into an assigned space. If applicant fails to pay the confirmation prepayment when due or fails to move into an assigned space as prescribed by the lease, applicant will be deemed to be in violation of the lease and Camden Miramar shall have the right, but not the obligation, to pursue all rights and remedies under the lease and applicable law including terminating applicant’s right to occupancy. Additionally, if applicant pays the confirmation prepayment but fails to move into an assigned space as prescribed by the lease, Owner shall have the right to retain \$100 of the confirmation payment as liquidated damages associated with applicant’s default of this application and the lease. The parties agree that the amount forfeited by applicant is a liquidated amount covering only part of the Owner’s damages in connection with the Owner’s time, effort and expense resulting from applicant’s failure to move into an assigned space as required by the lease.

This company and this community comply with all applicable fair housing laws. The undersigned applicant(s) hereby consent to allow **Camden Miramar**, itself or through its designated agents and its employees, to obtain a consumer report and criminal record information on me and to obtain and verify my credit and employment information for the purpose of determining whether to lease an apartment to me. I also agree and understand that owner and its agents and employees may obtain additional consumer reports and criminal record reports on me in the future to update or review my account. Upon my request, owner will tell me whether consumer reports or criminal record reports were requested and the names and addresses of any consumer reporting agency that provided such reports.

**Payments due:**

**At time of application** \$200 *Administration fee.*

**60 days prior to move-in** \$200 *Confirmation prepayment. (if applying within 60 days of move-in administration fee and prepayment are due at time of application)*

By signing this application, applicant acknowledges that applicant has had the opportunity to review the Owner’s resident selection criteria. The resident selection criteria may include factors such as criminal history, credit history, current income and rental history. If applicant does not meet the selection criteria, or if applicant provides inaccurate or incomplete information, this application may be rejected and applicant’s application fee will not be refunded.

**I have completed the on-campus housing application and read and understand the Rental Application Criteria.**

\_\_\_\_\_

Applicant

\_\_\_\_\_

Camden Representative

\_\_\_\_\_

Date

\_\_\_\_\_

Date

**instructions:** Please return a completed on-campus housing application and rental criteria along with requisite deposits, fees and prepayments to Camden Miramar, 6515 Ocean Dr, Corpus Christi, TX 78412. We encourage you to keep a copy of the on-campus housing application and rental application criteria for your records.